Are you interested in the dairy industry and passionate about being part of a winning team? Do you thrive in a fast-paced environment and enjoy talking with customers? Then this role located in the EastGen Head Office Call Centre north of Guelph is for you.

EastGen is proud of our leading team of the best trained, most knowledgeable staff in dairy genetics. We are currently seeking an individual to work part-time, on a rotational schedule, including weekend shifts. When scheduled, hours of work are 6:00 a.m. – 11:00 a.m.

Responsibilities include answering and dispatching voicemail and live service calls, in both English and French, from EastGen customers to A.I. Technicians in addition to general office administrative functions in support of the Call Centre. All required training will be provided.

The ideal candidate will have:
- excellent phone manner, customer service skills and client focus
- attention to detail and ability to work in a fast-paced environment
- good computer skills, including internet, MS Excel and MS Word
- effective organization and time management skills
- excellent verbal communication skills
- knowledge of general office administration
- keen interest to learn and develop your skills and knowledge
- ability to work independently and as a member of the team
- bilingual fluency in French and English
- knowledge of the AI and dairy industry an asset

Perks: EastGen, a leader in the industry, offers a progressive and challenging work environment and competitive compensation package that includes a healthcare spending account.

EastGen encourages people with disabilities to apply for open positions. Accommodations will be available upon request for candidates participating in the various stages of the recruitment process. Please contact: careers@eastgen.ca.

Submit application by: June 4th, 2019   Email: careers@eastgen.ca or Fax: 519-821-1268

7660 Mill Road, Guelph, ON N1H 6J1

"Invested in Your Future"