



Genetic Excellence ... Ideal Cows

IMV Maintenance & Inventory Coordinator

At EastGen, we challenge ourselves to constantly advance the dairy industry and we are accountable to farmers first. If you want to join a company that leads the industry with unmatched genetic innovation, leading-edge technology and advanced reproductive solutions – APPLY TODAY.

EastGen is proud of our team of the best trained, most knowledgeable staff in dairy genetics. We are currently seeking an energetic individual for the role of IMV Maintenance & Inventory Coordinator. This position will report to the Distribution/IMV Manager and work out of our Guelph warehouse.

Key Areas of Responsibility:

- Purchase and ship all IMV products from IMV/France for re-sale throughout Canada
- Receive, pack and distribute semen, farm and agri-products
- Monitor inventory levels in the warehouse
- Warehouse all incoming product
- Coordinate EastGen courier shipments
- Customer contact for all IMV orders
- IMV machine maintenance and trouble-shooting
- Item master maintenance
- Liaise with finance and accounting on general ledger coding for price master
- Coordinate annual inventory audits

Core Competencies:

Candidates must have a high-level of competency in each of the following areas:

- Able to work both independently with little supervision and within a teamwork environment
- Knowledge of the AI business
- Proven, effective time management skills
- Highly motivated with exceptional organizational, communication and customer service skills
- Knowledge of machine maintenance, mechanical aptitude and ability to troubleshoot problems
- Able to handle and lift heavy and bulky items
- Knowledge of inventory management, pricing, purchasing, control and rotation
- Experience with computers and Microsoft office programs (Outlook, Excel & Word)

Some travel throughout Canada will be expected. Candidates must hold a valid 'G' Ontario driver's license and have a clean driving record.

Perks: EastGen, a leader in the industry, offers a progressive and challenging work environment and a competitive compensation package that includes performance bonuses. We are committed to continuous learning and professional development and provide ongoing training opportunities through the EastGen Learning Centre that build on our strengths and develop our talent. All required training will be provided.

Qualified and interested candidates are invited to submit a resume by May 11, 2018 to the attention of:

Human Resources Coordinator, EastGen
7660 Mill Road, Guelph, ON N1H 6J1
Email: careers@eastgen.ca or Fax: 519-821-1268

“Invested in Your Future”